

Minutes of South East Leeds Health and Wellbeing Partnership Meeting 24th February 2010

Present:

Cllr Terry Grayshon (Chair) – Leeds City Council Health Champion
Bash Uppal – Leeds City Council Adult Social Care, Health & Wellbeing
Judy Carrivick – NHS Public Health
Philip Bramson – Leeds Voice
Aneesa Anwar – LCC Support to Health & Wellbeing Partnerships

1. Welcome, introductions & apologies

Apologies were received from: Rob Kenyon, Julie Bootle, Keith Lander, Sheila Fletcher, Andy Beattie, Liz Cook, Dave Mitchell

2. Minutes of meeting held on 14th January 2010

Agreed as an accurate record.

3. Matters Arising

Sheila will be able to share draft Area Delivery Plan for inner south at the next meeting.

4. Practice Based Commissioning Action Plan (Dave Mitchell)

Dave unable to make meeting but has agreed to present Leodis action plan at the next meeting in March.

5. Locality Partnership Plan

Bash updated on progress made through the sub groups on commissioning and communications action plans. Copies circulated. Partnership members raised key questions at the meeting held on 18th February that they feel need addressing as follows:

Commissioning – The following were identified:

- Need to identify what are current commissioned services within the area?
- Identify and agree robust mechanisms for assessing local needs?
- What are the risks associated with partnerships being part of the commissioning process?

- What are the impacts/benefits of partnership involvement and how is the impact to be measured?
- The group noted that a request for a Commissioning Officer has been made to the NHS for all 3 partnerships – **Bash to raise again through lead NHS officers.**

Communications – Dan Barnett from healthy leeds has been working on embedding partnerships communications plan within the wider healthy leeds framework – Bash circulated copy.

Following communication points were raised by members:

- Partnership unaware of the referral system for GPs to signpost people to community activity following people undertaking a vascular health checks? **Bash to request lead officers feedback as part of their presentation on the health check programme.**
- Noted limitations on people being able to access alcohol support services
- Suggestion made to engage with community foundation trust in order to get messages out to hard to reach groups
- Also noted the need for hospital discharge systems and self care needs to be better co-ordinated. Question raised about care management assessments in particular following attendance at Accident and Emergency - **Julie Bootle to provide update on processes at next meeting**
- Need to share case studies as this is a good way to check when and at what stage services should support. Judy suggested health trainers will have good examples of case studies that the partnership could review to identify any gaps and barriers
- Noted the link to wider housing and environment issues that partnership need to influence. Bash reported that planning services confirmed at spatial planning conference the link between their work and health and wellbeing and are now looking to link with local health & wellbeing partnerships. **Bash to follow up.**
- There's a need for setting up mechanisms including website to engage with communities. Leeds Strategic Involvement Leads group to update on proposals. **Bash to invite to a future meeting rep to provide update**

Action: All to let Bash have comments or questions that they would like to see addressed at a higher level around the partnerships priorities.

Bash updated on her meeting with frontline managers with a health and wellbeing remit and found the majority more comfortable with taking issues, gaps and barriers back into their hierarchy arrangements and unsure about bringing issues to the local partnerships.

It was agreed that the role of the locality health and wellbeing partnership needs to be promoted. Suggestion made to launch the 3 partnerships and promote in an informal setting outlining the priorities briefly, one event to be aimed at organisations and another aimed at the community providing key messages. Suggested hold events in the summer once initial priorities of all 3 partnerships are agreed and endorsed.

Action: Bash to discuss with key officers i.e. Health & Wellbeing Improvement Managers in East North East and West North West, Healthy Leeds etc.

Need to engage with faith sector groups to ensure key messages get out to wider audiences e.g. BME groups.

Suggestion also made for a member from faith sector to be asked to join the partnership.

Action: Philip to discuss with faith sector organisations and report back at next meeting.

Bash informed the group that the action plans will be taken to the Joint Strategic Commissioning Board (JSCB) in May for their sign up.

It was agreed to think about how we measure successes and the impact at a future meeting.

6. NHS Health checks – paper to be circulated (Alex Hammond)

Due to poor turn out Alex was cancelled at this meeting. This item is deferred to the next meeting.

Action: Aneesa to invite Alex to the next meeting.

7. Integrated Working and Children's Partnership (Shaid Mahmood)

Deferred to next meeting.

8. Any other business

Judy informed the group about the children's accident and emergency services at St James is to transfer to LGI.

A leaflet to inform the public is being prepared and will go into circulation in the next few weeks. NHS are currently looking at different ways in which the leaflet could be published.

Need to ensure message goes out to all the community including hard to reach groups, send the information to Area Committees for dissemination.

9. Future meetings

Thursday 18th March 11 – 1, Conference Room, 1st Floor West Merrion House

Action: Aneesa to arrange bi monthly meetings for the year. It was agreed to hold meetings in the City Centre where possible.